

FAQs for Nominees 2025

Q: I'm not sure where to start, who should I reach out to for help?

To apply for CEW membership, you will need two current CEW members to nominate you (endorse your application). One of the Nominators will need to trigger the application to you through the member-only Member Hub. You will then receive an email containing a link to start your application.

You can contact membership@cew.org.au if you have any questions.

Q: Where can I find a list of current members?

You can find a list of current CEW members here.

Q: I am experiencing technical issues with the form, who should I reach out to?

Please contact membership@cew.org.au if you experience any issues with the application form.

Q: What does the application process look like?

The application process consists of multiple steps due to the nature of endorsement required for each application.

- **Step 1:** A current CEW member (that has been a member for longer than 12 months) will trigger an application to you through the Member Portal.
- **Step 2:** You will receive an email with a link to the form which you will need to fill out and submit.
- **Step 3:** At this point, your form will be sent to your two Nominators who will review your application and decide whether they will endorse it.
- **Step 4:** If it is endorsed by both Nominators, the final stage required will be your agreement to the membership commitment and a final submission from you, that will complete the process.

Please note: You cannot save your form and access it later. A <u>list of questions</u>, has been prepared if you wish to plan in advance.

Q: How much information should I provide?

It is up to you how much information you provide, however, there are maximum word limits to ensure that our review committee can process all applications in a timely manner.

Q: What do I do if I have submitted my form but need to update some information?

Please read through your answers carefully before submitting, as you are unable to edit your application after it is submitted. Once you submit, your application will be sent to your Nominators, who will provide their endorsement based on the information you have provided.

O: What if I miss the submission deadline?

Nominations are open for 6 weeks (AEDT 9.00am 17 February – AEDT 11.59pm 28 March 2025). If you have missed the submission date for 2025, you will have the opportunity to apply in 2026. Nominations typically open in February, each year.

Q: I have been nominated previously, and my nomination has not been successful. Is there a way I can guarantee progression?

We continue to update our <u>membership criteria</u>. Please review the current version here.

Please discuss any questions with your Nominator before submitting and ensure you include up-to-date information that clearly answers each question.

Q: How are nominations assessed?

Each application is reviewed by CEW's Membership Committee. Applications are assessed against the <u>membership criteria</u> and are subject to final approval from CEW's Board.

Q: What happens if the nomination has been successful?

You will receive an email notifying you of your successful application and an invitation to join CEW with a payment link for your first year of membership.

Following this, you will receive a welcome pack including helpful resources and information on how to utilise the Member Hub.

Your details will be published onto the member-only Member Hub directory (private community for CEW members only) and your name and company will be listed on our website.

Q: What happens if the nomination is not successful?

The CEW members who nominated you will advise you of the outcome of the nomination and discuss the reason your application was unsuccessful. Many women aspire to join CEW, and not all nominations will be successful every year. You may be nominated for membership again in future, should your circumstances, or the CEW membership criteria, change.

Q: How much does membership cost?

The CEW membership fee is \$695 per annum, and \$347.50 per annum for international memberships (members based overseas).

If you have any questions that haven't been addressed here, please contact us at membership@cew.org.au